



## Measure B Citizens Review Panel Minutes

January 23, 2019

**Members Present:** Jim Poptanich, Fitzgerald Kelly, Shelley Orth, Bob Speechly, Mary Leal and Debbie Ikeda.  
**Staff Present:** Kelley Landano, and Karen Coletti.  
**Guests:** None  
**Regrets:** Judith Preuss, Rhoda Gonzalez, and Peter Rooney.

- 1) **Call to order:** Jim Poptanich called meeting to order at 6:05 PM
- 2) **Introductions: None.**
- 3) **Adoption of Agenda:** Adopted. **Motion to Approve:** Speechly; **Second:** Ikeda.
- 4) **Approval of September 19, 2018 Minutes.** Minutes approved with correction to correcting date under Financials 5) and at the top. **Motion to Approve:** Kelly; **Second:** Orth.
- 5) **Motion to nominate Jim Poptanich as Chairman:** Speechly; **Second:** Ikeda.
- 6) **County Librarian – Kelley Landano.**

### Financials

- We have begun to work on the Annual Proposed Budget process.

### Programs and Services

- The Library's Bookmobile participated in the Veteran's Day Parade. It was televised as it is one of the largest parades.
- Recycle Bulbs and Batteries Program has expanded to Caruthers, West Fresno and Fowler branches. It will not be in every branch due to some branches do not have the space for it.
- Libraries Illuminated, the State Library provided additional funding to support their original grant to FCPL to support VR programming. We will be purchasing addition Oculus Rift headsets.
- Shelf to Shore was a pilot program with Monterey Bay Aquarium. It was a success, but was a huge impact on staff. We will not have this program again till next year. All of our branches ran out of passes. They were given to anyone with a library card, or someone who signed up for one. It was good for 6 family members to be admitted to the aquarium.
- Room Reservation Evance is being replaced by Libcal. We will do a staff rollout for the new program, it is very simple to use.
- We received 2 new grants. 1<sup>st</sup> one is 3D Design Coaching, use of iPads to allow for personal training lessons and self-directed learning. Once someone has gone through the one-n-one instruction, they may check out the iPad to use in the library to continue to design and print. The website used is accessible from home and library computers as well. 2<sup>nd</sup> one is Learning to Go. Early learning kits to support Fresno County caregivers and early educators in their goal to prepare children for school and to close the barrier of access for preschool aged children. Each kit will include developmentally appropriate books, manipulatives, and educational toys that will enhance early learning skills for the recipients in an exciting and engaging way. With these materials we can provide extra assistance for daycares and preschools that have very limited resources.

- Adopted the new Strategic Plan for 2019-2023, we are working on rolling it out to staff and public. It is a guiding document and has a new Mission and Vision statement with an added Value statement.
- New Marketing Plan has been development to better market library programs and services with current best practices and to leverage marketing dollars better.

#### **Facilities**

- We have a modified Clovis design that was drafted by the architect and presented to the City of Clovis staff. The Library agreed to take it out to the public for more comment, which occurred in early January. We are working on a draft property swap agreement. It will be a building of around 20,000 sq. ft. with outdoor meeting space and historical information panels outside.
- The MOU for West Hills College was adopted on January 8<sup>th</sup>, by the Board of Supervisors. The projected completion date is FY 2020-21.
- Highway City project timeline has been moved up to April 2019. The increase in hours and staffing is being discussed, but will not occur prior to the new fiscal year.
- All of the environmental testing was completed for the Reedley project in December 2018. Currently they are drafting the documents needed to accept the donation of the land.
- Central renovations are in order. We completed the Materials Handling area and it turned out very nice and staff is happy. Manager Row is next; they will have more privacy and lockable doors. SJVLS will follow with moving to second floor.
- Caruthers was closed due to a fire watch issue, it was the vendor's mistake and it has been taken care of. The branch is now reopened.

#### **Staff**

- Kelley will be retiring as of February 26<sup>th</sup>. Some of the things we need to look for in someone is to build community and fundraise. There was conversation on having someone local and Kelley explained some pros and cons to it being someone local.

#### **7) Coalinga Librarian - Mary Leal.**

- Huron Library addition was started on January 7, 2019. It will be 2,860 square feet. The budget is \$1,575,100.
- Financials were provided in Jeannie's handout.
- In technology some of the things going on are, Coding Club Grant, 3D Printers, (2) in Coalinga and (1) in Huron. We have 2 VR Goggles – Oculus Go. Wireless printing in color and black and white. We have one gig connection.
- Winter Break Activities included Santa pictures and we took 225 and 325 people attended our programs.

#### **8) Budget – Jeannie Christiansen – Handout Passed out.**

- Current year library adopted FY 2018-19 Budget is \$31 million.
- Prior year Financials FY 2017-18 pending County Auditor's Office finalizing the financials. We anticipate reports being issued in late February 2019. You may view these reports on the county website, Auditor-Controller/Treasurer.
- Construction Timeline was discussed.

- Measure B reports:  
Fresno: FY 2017-18 Annual Totals \$17,643,996 reflects a 7.38% increase from last fiscal year. Budget estimates for fiscal year 2018-19 is \$17 million. FY 2018-19 actuals at 12-31-18 reflect \$9,624,807 in Measure B sales tax revenue collected, which is \$1.1 million higher than budget estimates.  
Coalinga: FY 2017-18 Annual Total Collected \$467,047. There is a slight decrease over the last two years for total amount of \$9,688 (2.04%). Actual historical receipts for fiscal year 2016-17 \$470,593, which reflects a 1.29% decrease from prior fiscal year 15-16, \$476,735. FY 2018-19 actuals at 12-31-18 reflect \$275,665 in Measure B tax revenue collected.

9) **Planning for next meeting:**

- *Date:* April 10<sup>th</sup>, 2019
- *Location:* Fig Garden
- *Time:* 6:00 PM

10) **Roster.**

- Correction to Bob Speechly and Debbie Ikeda. They need to be swapped.

11) **Attendance.**

- Everyone was reported to be in good attendance

12) **Adjourn 7:08 PM. Motion to Adjourn:** Speechly; **Second:** Henry.