

**MEETING ANNOUNCEMENT
HISTORICAL LANDMARKS & RECORDS ADVISORY
COMMISSION**

Date: February 27, 2003

Time: 3:00 p.m.

**Place: Board of Supervisors Chambers
Fresno County Hall of Records (3rd Floor)
2281 Tulare Street
Courthouse Park, Tulare and M Streets
Fresno**

AGENDA

1. Call to Order
2. Welcome & Introductions
3. Adoption of Agenda
4. Approval of Minutes of January 9, 2003 (attached)
5. Comments from the Public
6. Records

a) Records Retention Schedules -

Record Type	Schedule Number	Department
1. All Department	1125	Agriculture
2. Administration	1450.01.03	Human Services
3. Adult probation records	1525.03.01	Probation
4. Planning applications	1575.07.01	Public Works & Planning

- b) Update on the records management training program for County staff.
- c) Report from County Clerk regarding new records storage facility and services for storage of archival records

7. Field tour of Courthouse Park monuments and memorials
8. Tour of Hall of Records

Return to Board of Supervisors Chambers

9. Landmarks

a) Inventory of Historic Sites in Fresno County

- 1) Properties recommended to Board of Supervisors since the last meeting – None

- 2) Pending Applications – Action Needed
None
- 3) Applications Under Review
None
- 4) Applications Suggested or Being Prepared
– Fresno County Hall of Records and Hall of Records Project

- b) Centennial Farms - None
- c) Centennial Businesses - None
- d) Update on request to review markers/memorials and sculptures on the Courthouse Park grounds
- e) Discussion of threatened buildings in downtown Fresno

10. Reports and Administrative Action Items

- a) Chairman's Report
 - 1) Board of Supervisors consideration of HLRC appointments
- b) Vice-Chairman's Report
- c) Secretary's Report
 - 1) Attendance Report and Proposed County Policy Revision on attendance by members of advisory boards and commissions
 - 2) Status of appointment of Interim County Librarian
- d) Commissioners' Reports

11. Announcements

- a) The next regular meeting will be held on Thursday, March 13, 2003.

12. Adjournment