22. SAN JOAQUIN VALLEY LIBRARY SYSTEM (SJVLS)   4,359 SF

Subcomponents:
   a. Reception Area
   b. Library System Administration and Offices
   c. Workroom and Equipment Center
   d. Conference Room
   e. Break Room
   f. Server Room

ACTIVITIES:

COLLECTION:

Type	Existing Collection	Future Collection	LF Capacity

PUBLIC ACCOMODATION

Single Table:	Group Table:	Group Meeting:	Group Technology:
Carrel:	Lounge: 4	Bench:	Other:

Notes:

PUBLIC WORKSTATIONS:	SERVICE POINTS:	STAFF WORKSTATIONS: 1

PUBLIC TECHNOLOGY		STAFF TECHNOLOGY	
Information Technology	Other Equipment	Information Technology	Other Equipment
		1 Computer	1 Typewriter
		1 Printer	

Notes:

COMPONENT: San Joaquin Valley Library System (SJVLS)

AREA NET ASF: 393

SUBCOMPONENT: Reception Area

STAFFING:

Component Manager	Existing Headcount	Future Headcount	Occupancy
Manager			
Assistant Manager			
Librarian			
Library Assistant		1 (Reception)	1 (Reception)
Library Aide			
Specialist			
Technician			
Gardener			
Custodian			
Driver			

PRELIMINARY LIST OF FURNISHINGS AND EQUIPMENT:

Space	units	sf/unit	Nsf	Comments
Type 3 Workstation	1	64	64	8'-0"x8'-0" cubicle with 1 posture chair and overhead storage
Lounge Chair	4	35.5	142	2'-9"x2'-9" padded chairs
Side Table for Lounge	2	15	30	
Multipurpose PC	1		Inc.	Space Included in Workstation
Typewriter	1		13	2' of 30" deep counters with supply cabinets above
Printer	1		13	2' of 30" deep counters with supply cabinets above
Display Space			25	Display/Distribution unit, consider wall-mounted
Cloak Closet			40	
Contingency			0	
Subtotal			327	
Total			**393**	With 1.20 Gross Factor

Fresno County Library Building Program   Ripley Architects

	AREA DATA FORM NUMBER: 22.B.1
COMPONENT: San Joaquin Valley Library System (SJVLS)	AREA NET ASF: 2,255
SUBCOMPONENT: Library System Administration & Offices	

ACTIVITIES:

This area accommodates the administration of SJVLS cooperative network activities, including technical support for network servers, telecommunications network and PC support for smaller library jurisdictions, and advanced reference and research activities. SJVLS develops and manages a wide range of grant projects and training activities. SJVLS also provides Web services support for county system.

SJVLS does not maintain their own collection, however uses the central libraries collection. Each workstation contains space for shelving and combined library and industrial shelving is provided.

COLLECTION:

Type	Existing Collection	Future Collection	LF Capacity
Shelving / Industrial			425

PUBLIC ACCOMODATION

Single Table:	Group Table:	Group Meeting:	Group Technology:
Carrel:	Lounge:	Bench:	Other:
Notes:			

PUBLIC WORKSTATIONS:	SERVICE POINTS:	STAFF WORKSTATIONS: 15

PUBLIC TECHNOLOGY		STAFF TECHNOLOGY	
Information Technology	Other Equipment	Information Technology	Other Equipment
		1 Laptop	1 Wireless Telephone
		15 Computers	15 Telephones
		15 Printers	

Notes:

COMPONENT: San Joaquin Valley Library System (SJVLS)

AREA NET ASF: 2,255

SUBCOMPONENT: Library System Administration & Offices

STAFFING:

Component Manager	Existing Headcount	Future Headcount	Occupancy
Manager	1	1	1
Assistant Manager			
Librarian	5	8	8
Library Assistant	3	3	3
Library Aide			
Specialist			
Technician	2	3	3
Gardener			
Custodian			
Driver			

PRELIMINARY LIST OF FURNISHINGS AND EQUIPMENT:

Space	units	sf/unit	nsf	Comments
Type 1 Workstation	1		130	10'-0"x13'-0" private office with 1 posture chair and 2 guest chairs, 2-66" shelves, under counter file cabinet, overhead storage
Type 2 Workstation	11	90	990	9'-6"x9'-6" private office with 1 posture chair and 1 guest chairs, 1-66" shelf, 1 under counter vertical file cabinet, overhead storage
Type 3 Workstation	3	64	192	8'-0"x8'-0" cubicle with 1 posture chair and overhead storage
Shelving			372	(Per Shelving Worksheet)
Multipurpose PCs	15		Inc.	Space Included in Workstations
Printers	15	13	195	2' of 30" deep counters with supply cabinets above
Laptop	1		Inc.	Space Included in Workstation

Wireless Telephone	1	Inc.	Space Included in Workstation
Telephones	15	Inc.	Space Included in Workstations
Contingency		0	
Subtotal		1,879	
Total		**2,255**	With 1.20 Gross Factor

ACTIVITIES:

This area supports equipment and materials receiving, unpacking, testing, packing, shipping and repairs. Grant project activities and public relations and training materials preparation and collation are conducted here.

COLLECTION:

Type	Existing Collection	Future Collection	LF Capacity
Industrial			25

PUBLIC ACCOMODATION

Single Table:	Group Table:	Group Meeting:	Group Technology:
Carrel:	Lounge:	Bench:	Other:
Notes:			

PUBLIC WORKSTATIONS:	SERVICE POINTS:	STAFF WORKSTATIONS:

PUBLIC TECHNOLOGY		STAFF TECHNOLOGY	
Information Technology	Other Equipment	Information Technology	Other Equipment
		1 General Purpose Laptop	Fax Machine
		1 Instructor's Laptop	Photocopier
		6 Training Laptops	Wireless Phone
		1 Portable Palmtop PC	

Notes:

	AREA DATA FORM NUMBER: 22.C.2
COMPONENT: San Joaquin Valley Library System (SJVLS)	AREA NET ASF: 433
SUBCOMPONENT: Workroom and Equipment Center	

STAFFING:

Component Manager	Existing Headcount	Future Headcount	Occupancy
Manager			
Assistant Manager			
Librarian			
Library Assistant			
Library Aide			
Specialist			
Technician			
Gardener			
Custodian			
Driver			

PRELIMINARY LIST OF FURNISHINGS AND EQUIPMENT:

Space	units	sf/unit	nsf	Comments
Lateral File Cabinets	10	15	150	
Fax Machine	1		19.5	3' of 30" deep counters with supply cabinets above
Photocopier	1		39	6 lf space for copier
Portable Palmtop PC	1		Inc.	Space Included in Counter Space
Counter Space			130	10' of 30" deep counters with supply cabinets above
Shelving			22	Per Shelving Worksheet
Laptop	8		Inc.	Space Included in Counter Space
Portable Palmtop PC	1		Inc.	Space Included in Counter Space
Wireless Phone	1		Inc.	Space Included in Counter Space
Contingency			0	
Subtotal			361	
Total			**433**	With 1.20 Gross Factor

COMPONENT: San Joaquin Valley Library System (SJVLS)

AREA NET ASF: 506

SUBCOMPONENT: Conference Room

ACTIVITIES:

The SJVLS conference room is a multiple use space, designed to support staff and member meetings, videoconference meetings, vendor presentations and small group training using laptop PCs.

COLLECTION:

Type	Existing Collection	Future Collection	LF Capacity

PUBLIC ACCOMODATION

Single Table:	Group Table:	Group Meeting:	Group Technology:
Carrel:	Lounge:	Bench:	Other:

Notes:

PUBLIC WORKSTATIONS:	SERVICE POINTS:	STAFF WORKSTATIONS:

PUBLIC TECHNOLOGY		STAFF TECHNOLOGY	
Information Technology	Other Equipment	Information Technology	Other Equipment
			1 Data Projector
			1 Screen
			1 Speakerphone
			1 Videoconference Camera and Consol
			1 Telephone

Notes:

		AREA DATA FORM NUMBER: 22.D.2

COMPONENT: San Joaquin Valley Library System (SJVLS)

AREA NET ASF: 506

SUBCOMPONENT: Conference Room

STAFFING:

Component Manager	Existing Headcount	Future Headcount	Occupancy
Manager			
Assistant Manager			
Librarian			
Library Assistant			
Library Aide			
Specialist			
Technician			
Gardener			
Custodian			
Driver			

PRELIMINARY LIST OF FURNISHINGS AND EQUIPMENT:

Space	units	sf/unit	nsf	Comments
Conference Table	1		350	With Seating for 12 wired for power and internet connections
Podium	1		35	Includes workstation and connection for laptop to power, sound, network, and display. Consider light control from podium; base stores video equipment if necessary (library to specify equipment)
White Board	1		20	8' of wall mounted erasable white board.
Screen	1		16	6' wide Retractable ceiling hung screen for projector.
Data Projector	1		N/A	Ceiling Mounted, connection for podium workstation and laptop
Telephone	1		Inc.	Wall Mounted

Videoconference Camera/Console	1	Inc.	Space included in Conference Table.
Speaker-phone	1	Inc.	Space included in Conference Table.
Contingency		0	
Subtotal		421	
Total		**506**	With 1.20 Gross Factor

COMPONENT: San Joaquin Valley Library System
(SJVLS)

AREA NET ASF: 400

SUBCOMPONENT: Break room

ACTIVITIES:

Locate this break room in proximity to the conference room.

COLLECTION:

Type	Existing Collection	Future Collection	LF Capacity

PUBLIC ACCOMODATION

Single Table:	Group Table:	Group Meeting:	Group Technology:
Carrel:	Lounge:	Bench:	Other:

Notes:

PUBLIC WORKSTATIONS:	SERVICE POINTS:	STAFF WORKSTATIONS:

PUBLIC TECHNOLOGY		STAFF TECHNOLOGY	
Information Technology	Other Equipment	Information Technology	Other Equipment

Notes:

COMPONENT: San Joaquin Valley Library System
(SJVLS)

AREA NET ASF: 400

SUBCOMPONENT: Break room

STAFFING:

Component Manager	Existing Headcount	Future Headcount	Occupancy
Manager			
Assistant Manager			
Librarian			
Library Assistant			
Library Aide			
Specialist			
Technician			
Gardener			
Custodian			
Driver			

PRELIMINARY LIST OF FURNISHINGS AND EQUIPMENT:

Space	units	sf/unit	nsf	Comments
4 Person Table	2	100	200	3'-6"x6'-0" table with 4 chairs
Kitchenette Counter	1		65	10 lf of 30" deep counter space including sink and overhead storage cabinet.
Microwave	1		Inc.	Space included in kitchenette
Coffee Maker	1		Inc.	Space included in kitchenette
Mini Fridge	1		Inc.	Space included in kitchenette
Bulletin Board	1		18	4 lf of bulletin board
Lockers	10	5	50	Medium size lockers for coats and valuables.
Contingency			0	
Subtotal			333	
Total			**400**	With 1.20 Gross Factor

ACTIVITIES:

The server room is a secure area for housing network and applications servers and related equipment. It is the heart of both the SJVLS and Fresno County Library computer network and should be vertically aligned with data distribution closets on each library floor of the Central Library.

This room should be separately keyed from other offices.

The staff workstation in this area is for occasional use/troubleshooting only.

COLLECTION:

Type	Existing Collection	Future Collection	LF Capacity

PUBLIC ACCOMODATION

Single Table:	Group Table:	Group Meeting:	Group Technology:
Carrel:	Lounge:	Bench:	Other:
Notes:			

PUBLIC WORKSTATIONS:		SERVICE POINTS:	STAFF WORKSTATIONS:	
PUBLIC TECHNOLOGY			**STAFF TECHNOLOGY**	
Information Technology	Other Equipment		Information Technology	Other Equipment
			1 Multipurpose PC	Phone
				Servers
				Telecommunications Equipment
				Uninterruptible Power Supply Unit

Notes:

		AREA DATA FORM NUMBER: 22.F.2

COMPONENT: San Joaquin Valley Library System (SJVLS)

AREA NET ASF: 213

SUBCOMPONENT: Server Room

STAFFING:

Component Manager	Existing Headcount	Future Headcount	Occupancy
Manager			
Assistant Manager			
Librarian			
Library Assistant			
Library Aide			
Specialist			
Technician			
Gardener			
Custodian			
Driver			

PRELIMINARY LIST OF FURNISHINGS AND EQUIPMENT:

Space	units	sf/unit	nsf	Comments
Type 3 Workstation	1	64	64	8'-0"x8'-0" cubicle with 1 posture chair and overhead storage
Uninterruptible Power Supply Unit	1		13	
1 Multipurpose PC	1		Inc.	Space Included in Workstation
Server/Telecom Racks	5	20	100	
Phone			Inc.	Wall Mounted with EXTRA LONG CORD
Contingency			0	
Subtotal			177	
Total			**213**	With 1.20 Gross Factor